

EUREKA *estate*

ESTABLISHED 1985

CONFERENCE PACKAGES
2026 - 2027



WELCOME TO EUREKA ESTATE

The Estate is renowned for hosting bespoke events with professional services, a personal touch & hearty cuisine. With more than 4 decades of experience in the industry, Eureka provides a one-stop service, working alongside world-class vendors when hosting conferences.

You will be captivated by our team of professionals who can arrange and manage everything from entertainment to waiters, bartenders, right through to the decor and theme. Expect to be swept away by our high standards & efficient coordination team.

With its neutral design, the Estate was specifically built to provide a flexible canvas for every event.

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FULL DAY CONFERENCE PACKAGE

07h30-17h00

R 790.00 | R 840.00 pp (2026 | 2027)



INCLUDED

Estate Manager

Registration table x 1 | Chairs x 2

Crockery & Cutlery (max 200)

Round or Naked wooden tables (max 20)

Designer Chairs (max 200)

Podium (white plinth)

Veranda Furniture

Cleaning | Set-up | Breakdown of event

BEVERAGES & FOOD INCLUDED

Arrival Coffee & Tea served with Rusks

Mid-morning Coffee & Tea served with a 2 x savoury snacks

Lunch (Plated meal or Roaming bowlfood/canapés: a variety of 4-5 pp)

Afternoon Coffee & Tea served with a sweet treat

Mints and water for the tables

EXCLUDED

PA & Sound system @ R1 500.00

Projector & Screen @ R 2 500.00

Stage (price dependant on size)

Waiters, barmen and floor manager

Cash Bar Facility & additional drinks

Decor & Florals

HALF DAY CONFERENCE PACKAGE

07h30-14h00

R 755.00 | R 795.00 pp (2026 | 2027)



INCLUDED

Estate Manager

Registration table x 1 | Chairs x 2

Crockery & Cutlery (max 200)

Round or Naked wooden tables (max 20)

Designer Chairs (max 200)

Podium (white plinth)

Veranda Furniture

Cleaning | Set-up | Breakdown of event

BEVERAGES & FOOD INCLUDED

Arrival Coffee & Tea served with Rusks

Mid-morning Coffee & Tea served with a 2 x savoury snacks

Lunch (Plated meal or Roaming bowlfood/canapés: a variety of 4-5 pp)

Mints and water for the tables

EXCLUDED

PA & Sound system @ R 1 500.00

Projector & Screen @ R 2 500.00

Stage (price dependant on size)

Waiters, barmen and floor manager

Cash Bar Facility & additional drinks

Decor & Florals

COCKTAIL EVENT AFTER CONFERENCE | 17h00-21h00

We offer a social event for guests to enjoy after a long day of conferencing.

SOCIAL PACKAGE | 17h00 - 21h00 OR 14h00 - 18h00
R 340.00 | R 360.00 pp (2026 | 2027)

INCLUDED

FOOD: 3 Canapes + 2 Bowl Foods



BAR OPTIONS

#1 CASH BAR FACILITY @ R 3500.00 | CORKAGE @ R 50 per 750ml

This is for the use of the facility, ice and glasses, stocking, & payment portals / options. Guests to pay for their own drinks at the bar

#2 FULL BAR OPTION | 4 HOURS | ALL GUESTS

R 225.00 | R 245.00 pp (2026 | 2027)

Client pays up-front for all guests to drink as much as they like from the following;

WINES

2 types of White and 2 types of Red
TBC two weeks prior to event

BEERS

Castle | Windhoek | Black Label
Savanna | Hunters

SPIRITS

Whiskey - J&B & Bells
Brandy - Klipdrift & Richelieu
Rum - Red Heart & Captain Morgan (Spiced & Jamaican Rum)
Gin - Gordons | Vodka - Smirnoff

NON - ALCOHOLIC

Soft Drinks | Tizers | Cordials | Ice Tea



ADDITIONAL OPTIONS

SOFT DRINKS + JUICE + WATER IN ICE BUCKETS
Charged based on consumption

COFFEE BAR
From R 75.00 per person
Includes Barista and Gourmet Coffee & Tea selection

BUBBLY BAR
From R 65.00 per person

GIN BAR
From R 65.00 per person

BRAAI STATION
Price upon request

CHEESE & WINE TASTING
Price upon request

FLOOR MANAGER | R 5 000 (2026)

A Floor Manager will be present from the start of the event to the end of the event to ensure that the day is executed with perfection. Extra manager required for more than 200 guests.

WAITERS & BARMAN

Rest assured that we train the highest caliber staff to ensure an immaculate and stress-free event.

ONE hour prior to guest arrival, and ONE hour after their departure will be added to your account for set-up and strike down purposes. Charged double on Sundays & Public holidays.

WAITERS R 105.00ph

1 per 16 guests

BARMAN R 115.00ph

1 per 50 guests

DRINK WAITERS R 105.00ph

Not compulsory - only upon request

Please note that our waiters do not serve drinks; only water, wine and plated meals. Any other drinks to be ordered at the bar.





MAKE A BOOKING

The Eureka Team would love to meet with you and show you our Venue.

Please follow this link to schedule a viewing
<https://calendly.com/eurekameetings/venue-viewing>
We would love to show you around!

Please follow this link to design your own quote
<https://eurekaestate.our-venue.com/>

CONTACT DETAILS

021 976 8662 (landline)
076 308 6629 (Mieke cell)
076 444 6183 (whatsapp only)
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OUR AWARDS

